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September 27, 2025

In compliance with DepEd Order (DO) No. 8, s. 2013
this advisory is issued not for endorsement per DO 28, s. 2001,
but only for the information of DepEd officials,
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NOMINATIONS FOR SEAMEO SECRETARIAT POSTS

The Southeast Asian Ministers of Education Organization (SEAMEO) Secretariat invites nominations for the positions of Policy and Planning Specialist and Publication and Multimedia Specialist, which are expected to become vacant in November 2025.

The nomination of applicants shall be facilitated by the Department of Education-International Cooperation Office (DepEd-ICO), while appointments shall be made by the SEAMES Director. Applicants must submit a completed application form along with supporting documents, including a curriculum vitae, certificates, references, and other relevant materials.

Selected candidates shall be provided with a formal Letter of Appointment, including the SEAMEO Staff Regulations, Rules, and Declaration of Office.

Staff members in the Professional category shall be appointed for a term of three years and may be eligible for reappointment. Employment in the Secretariat for professional staff shall be limited to two consecutive terms. In exceptional cases, a third term may be granted if the staff member has demonstrated excellent performance, as determined by the Director of the SEAMEO Secretariat.

Interested applicants can download the Job Application Form by following this link: <https://tinyurl.com/AppFormPS>.

Nominations must be submitted no later than September 29, 2025. Applicants may send their documents via email to ico@deped.gov.ph with the subject line: APPLICATION-SEAMES (Surname, First Name).

For questions and/or clarifications, contact the International Cooperation Office via email at ico@deped.gov.ph.